WEAPONS/SHARP IMPLEMENTS/PROPS PERMIT FORM

Please complete this form and return **no later than 14 days prior** to the hiring period of the event to:

Exhibitor Services, International Convention Centre Sydney (ICC Sydney)
Phone: +61 2 9215 7373 **Email:** exhibitionservices@iccsydney.com **Email:** cutawayexhibitionservices@iccsydney.com

CONTACT AND EVENT DETAILS

Name:		**Company:**	
Phone:		**Email:**	
Name of event:		**Event Dates:**	
Select the venue:	☐ **ICC Sydney** ☐ **The Cutaway**	**Stand Name:**	
Area within the venue activity will occur:		**Stand No:**	

WEAPONS INFORMATION

What weapons/sharp implements/ props will be on site?	
What quantities will be on site?	
How will the weapons/sharp implements/props be used? E.g. Display, sale, demonstration	
Who will be responsible for the delivery and receipt of the product?	
What safety measures will be put in place to restrict members of the public accessing the weapons/sharp implements/props?	
What licences are required under relevant Legislation and who will carry those licences?	

IN ORDER TO UNDERTAKE THIS ACTIVITY, YOU MUST ENSURE THE FOLLOWING REQUIREMENTS ARE MET, AS A MINIMUM:

Please tick the box to indicate that you have read and understood.

- ☐ You must, at all times, comply with all legislation relating to the weapons/sharp implements/props that are to be brought on site.
- ☐ Misuse or un-safe use of any weapon or prop that may put attendees at risk of injury, will result in the weapon or prop being deemed unsafe by ICC Sydney. If a weapon or prop is deemed unsafe for the event due to misuse, it will be removed.
- ☐ No sharp/live blades are allowed to be within reach of any patrons without appropriate and secure covering.
- ☐ The person requesting the permit is to ensure the Event Organiser (not ICC Sydney) has advised NSW Police Day St Station 9265 6499 that the event will have weapons.
- ☐ Risk assessments are to be completed by every Exhibitor that intends to display, conduct demonstrations with, or sell any weapon or prop and provided to ICC Sydney with this permit.
- ☐ Weapons/sharp implements/props sold to the public are to be security sealed upon purchase. The item will only be provided to the purchaser upon leaving the building. Weapons or props once removed from any sealed packaging will not be allowed back into the venue after leaving.

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PERMIT AGREEMENT

This activity has not been authorised to occur at ICC Sydney venues until written confirmation is provided by ICC Sydney, and in such circumstance, ICC Sydney makes no representation, warranty or guarantee about the safety or legality of the activity or the completeness or accuracy of the information provided within this form, which is at all times the sole responsibility of the person listed in the Contact Details.

ICC Sydney undertakes regular compliance checks and you may be required to provide evidence in relation to those requirements. If at any time, an activity or operation is considered by ICC Sydney to be non-compliant with any legal or regulatory obligation, inconsistent with the information provided on this form, unsafe or placing persons, the venue or the environment at risk, ICC Sydney representatives reserve the right to postpone or cancel the activity in its sole discretion until it is completely satisfied that its concerns are addressed and any issues are rectified.

Any confirmation by ICC Sydney for this activity to occur does not give rise to an acceptance of any liability, loss or damage caused by the activity.

Signed: _____ **Date:** _____

ICC SYDNEY USE ONLY

ICC SYDNEY RISK AND COMPLIANCE

Permit issued by:

Comments:

Signed: **Date:**

ICC SYDNEY SECURITY COMPLIANCE

Reviewed by:

Comments:

Signed: **Date:**